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STUDENT APPLICATION FORM

Student ID Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

A. INTAKE

YEAR: _____

MONTH: [JAN / FEB / MAR / APR / MAY / JUN / JUL / AUG / SEP / OCT / NOV] (Circle where applicable)

B. THE ACADEMIC PROGRAMME APPLIED FOR

- | | |
|---|---|
| <input type="checkbox"/> Diploma in Architectural Studies
<input type="checkbox"/> Diploma in Interior Architecture
<input type="checkbox"/> Diploma in Creative Design | <input type="checkbox"/> Diploma in Business Administration
<input type="checkbox"/> Sijil Kemahiran Malaysia
<input type="checkbox"/> Other: _____ |
|---|---|

C. STUDENT'S DETAILS

Name			Gender	
			Race	
Date of Birth			Marital Status	
NRIC / Passport No.			Nationality	
Permanent Address	Post Code		City	
	State		Country	
Contact No.	(H)		(M)	
Email Address				

D. PREVIOUS EDUCATION

Secondary School Name	Year (From – Till)	Highest Level of Qualification

E. PARENT'S/GUARDIAN'S CONFIDENTIALS

Full Name As in NRIC / Passport			Occupation	
			Relationship	
NRIC / Passport No.			Nationality	
Home Address	Post Code		City	
	State		Country	
Contact No.	(H)		(M)	
Email Address				

F. EMERGENCY CONTACT (if parents are not reachable in case of an emergency)

Contact Person			Contact No	(H)
				(M)
Relationship				
Email Address				

G. ACCOMMODATION

Yes

No

If yes, please fill in the Student Accommodation Application Form & submit together with this application form.

H. TERMS & CONDITIONS FOR APPLICATION & ENROLMENT

1. A student is considered fully registered upon subject enrolment and payment of all fees (including deposits) as set out in the Fee Structure.
2. Failure to pay fees may result in the student being barred from classes, examinations and other facilities
3. Application Fees is NOT refundable.
4. The fee refund policy is as stated in the Scholarship Guidelines.
5. For further details, please refer to RENG College's guidelines.

I. CHECKLIST

- | | | | |
|--------------------------|---|--------------------------|--|
| <input type="checkbox"/> | Application Fee | <input type="checkbox"/> | TWO (2) passport-size photographs |
| <input type="checkbox"/> | TWO (2) Certified true copy of Identity Card / Passport All Pages | <input type="checkbox"/> | TWO (2) School Leaving/ Completion certificate |
| <input type="checkbox"/> | TWO (2) Certified true copy of all relevant examination results | | |
| <input type="checkbox"/> | Completed Student Accommodation Application Form (if applicable) | | |

J. DECLARATION BY APPLICANT

1. I declare that the information provided and documents submitted are true and complete.
2. I understand that any misrepresentation of information may result in RENG College's revoking acceptance or terminating my enrolment.
3. I further agree to abide by the RENG College Code of Conduct and also understand that RENG College reserves the right to change policies, programmes and fees without notice.

Signature of Applicant: _____ Date : _____

Note: You are required to submit Certified True Copy of Actual Academic Results upon admission. RENG College reserves the right to withhold your college academic results / transcripts should you fail to do so upon completion of studies here.

K. Payment Details:

Application Fees: RM _____ Receipt No. _____ Date: _____

For Office use Only

Programme Code : _____

Date of Entry: _____

Categories of Acceptance: Full

Conditional

Academic requirements for Conditional Acceptance

To submit a copy of certified actual result

Other condition: _____

Remarks: _____

Counseled By: _____ Signature: _____ Date: _____

Recruited By: _____ Signature: _____ Date: _____

Recruited By Agent : _____ Signature: _____ Date: _____

Agent's Stamp:

Admission Processed By: _____ Signature: _____ Date: _____

Admission Approved By: _____ Signature: _____ Date: _____